

Minimum Cleaning Standards



What to Clean	Required Cleaners	PPE	How Often	Additional Information
Office / Common Areas	Disinfectant, 70% Alcohol Solution, diluted bleach		Twice Per Day	This includes Phones, desks, doorknobs, handles, arms of chairs, key board, mouse, Staplers, pens/pencils, scissors, three-hole punch, calculators, tape dispensers, printer/copier buttons.
Mobile Phone	Approved Screen Cleaners		Twice Per Day	Do not use rubbing alcohol, disinfectants, or sprays. Can damage phone.
Restrooms	Disinfectant, 70% Alcohol Solution, diluted bleach		Twice Per Day	This includes Doorknobs and handles, sinks, counters, dispensers, toilet seats, flush valves, partition doors, handicap rails, light switches
Break Rooms	Disinfectant, 70% Alcohol Solution, diluted bleach		Twice Per Day	This includes Doorknobs and handles, handrails, light switches, push plates doors, tables, common touchable areas on chairs, outside microwave, fridge handles, coffee pot handles, dishwashers, sinks, counters and dispensers
Vehicles & Mobile Equipment	Disinfectant, 70% Alcohol Solution, diluted bleach		Twice Per Day & Before Change in Operator or Rider	This includes External and internal door handles, window latches/handles, locks, dashboard controls, seats, steering wheel & joystick controls, levers, signal and wiper stalks, transmission shifter, seat adjustment levers, and seatbelt components, tailgate and toolbox handles on trucks, another other vehicle controls.
Hand Tools, Power Tools, & Chainsaws	Disinfectant, 70% Alcohol Solution, diluted bleach		Twice Per Day & Before Change in User	Wipe down handles and touchable surfaces for controls.